

SHARE MOUNTAIN BIKE CLUB MEETING MINUTES
FEBRUARY 11TH, 2018

Attendees:

Officers:	Board Members:	Members:
Steve Larson Paul Miller Brad Larkins Dan Eitman	Jon Kearley Missy Kearley Martha Welch Molly Hartsough Mike Soursby	Manny Doblado Richard James

Officer Reports:

President: Steve Larson	<ul style="list-style-type: none"> • Attended Peters Canyon Trail re-alignment meeting. OC Parks is no longer involved as the Class 1 paved path will no longer go through the park. The alternatives move the Class 1 trail to Jamboree, with (2) options. Survey for public comment is at the following link: https://mailchi.mp/c8ec064cc6c8/update-peters-canyonjamboree-road-bikeway-extension?e=5951d6f7b3. Now the responsibility of OCTA and OC Public Works. • Election results summary: VP-Paul Miller and Treasurer-Brad Larkins (results attached). Each received 34 votes from 34 unique voters out of 180 registered members. 1/3 of the people who opened the email voted. Results ratified.
Vice-President: Paul Miller	<ul style="list-style-type: none"> • No report.
Membership: Steve Larson	<ul style="list-style-type: none"> • 180 Current Members • Still tracking ahead of prior years • IMBA now allows you to auto-renew their membership on a monthly basis for \$5/month.
Secretary: Dan Eitman	<ul style="list-style-type: none"> • Moving forward, minutes will contain active links and will attach current financials. PDF to be sent to all board members. Ensure PDF is sent to Mike S.
Treasurer: Brad Larkins	<ul style="list-style-type: none"> • February Finance Report-financially strong w/ \$15k in reserves. • Draft 2019 Annual Budget...Expenses and Income balance. Review draft and comment for March Meeting. • As a 100% volunteer organization with almost nothing spent on management and overhead, SHARE has an advantage when applying for grants. • SHARE carries insurance for events provided by OC Parks. • Refer to attachments for detail. • Upcoming expenses include the Poker Ride.

Next Meeting: March 11th, 6:30pm, Location: Left Coast, Irvine.

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Board Reports:

<p>Park Representative Director: Jon Kearley</p>	<ul style="list-style-type: none"> • Goal is to get more tools and do more training for upcoming volunteer work. Rain has limited trail work opportunities except as parks are occasionally opened.
<p>Volunteer/Bell Coordinator Martha Welch</p>	<ul style="list-style-type: none"> • Not present. 400+ bells given to O'Neil for their boxes and Crystal Cove, boxes pending. • No budget line item for bells. • Bells are not saturated through the population. • How do we continue funding additional bells. Explore options through grants or sponsorship.
<p>Event/Activities Coordinator: Molly Hartsough</p>	<ul style="list-style-type: none"> • Not present. • Poker Ride coordination (see new business).
<p>Communications Director: Vacant</p>	<ul style="list-style-type: none"> • Follow-up report by Mike S. on aggregate list of upcoming Government and Land Management Meetings. Mike S. received no input or feedback based on the test page created as a result of the prior meeting. Mike S. will continue to maintain the list to gage results and future input. • Follow-up report by Dan E. and others on Facebook Page for trailwork organizers created by Jim Foley. • The search continues to fill this position. Part time filled by Missy Kearley for Instagram/Twitter/Facebook. Part time filled by Mike S. for web page maintenance.
<p>Sponsorship Coordinator: Mike Soursby</p>	<ul style="list-style-type: none"> • Limited sponsorship responses for continuing their relationship with SHARE. • Docent, Pedal, Rock `n Road responded. • Poker Ride outreach continues.

Park/Area Reports:

<p>Gov't/Land Manager Reports</p>	<ul style="list-style-type: none"> • OC Parks Commission • OC Parks Trails Subcommittee-reinforced request for an update on Craig Park Bike Park.
<p>Crystal Cove</p>	<ul style="list-style-type: none"> • Trail work is scheduled for February 22nd with Shimano on BFI. From the bridge up as far as we can go. Brad Larkins is coordinating. • OCFA continues to grade the fireroads, and outreach continues on how to do so without creating a hazard to all trail users.
<p>LCWP</p>	<ul style="list-style-type: none"> • No report. Post all of Laguna Canyon Foundation's events to web and link Laguna Canyon Foundation.
<p>Aliso/Wood Canyons</p>	<ul style="list-style-type: none"> • No report. Post all of Laguna Canyon Foundation's events to web and link Laguna Canyon Foundation.

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Whiting Ranch	<ul style="list-style-type: none"> Trailwork this past Saturday was rained out. Add Mike S. to Whiting Ranch Ranger email list for quick-response trailwork opportunities.
Santiago Oaks	<ul style="list-style-type: none"> John Kearley and the "strike team" continues to work selected trails as the opportunities and the weather permits. Coachwhip requires additional work. Chutes heavy-duty work has been rescheduled to February 26-27 due to ongoing rain and erosion.
Peters Canyon	<ul style="list-style-type: none"> No report.
O'Neill	<ul style="list-style-type: none"> Land transfer from Rancho Mission Viejo to OC Parks requires the removal of Backdraft and re-routing the ridge trail.
IOSP/IRC	<ul style="list-style-type: none"> No report.
Caspers	<ul style="list-style-type: none"> No report.
Chino Hills	<ul style="list-style-type: none"> Muddy. No report. E-bikes may no longer be permitted.
San Onofre	<ul style="list-style-type: none"> Muddy. No report. Looking for more volunteers for upcoming triathlon.
Other Areas	<ul style="list-style-type: none"> Nothing to report.

Old Business:

- 1) Communications Director – Is Social Media separate from Webmaster?
 - a. Do we have a permanent Webmaster/Social Media Director?
- 2) Elections – Treasurer and Vice President Positions are up for election this year.
- 3) How does SHARE and NICA leverage our shared goals and common interests?
 - a. Steve Larson – Report – Reach out to Matt G. about synergy between SHARE and NICA. Steve to follow up for March.
- 4) June Camping Trip – Cuyamaca confirmed in June. CORRECTION: William Heise County Park near Julian is the actual location. \$265 for (5) spots reserved on June 7-8-9.
- 5) SHARE Poker Ride – It's never too early to start planning.
 - a. Reach out to Docent and Artefax. Connect people with Mike S. To coordinate.
 - b. Paul Miller will lead the way and start planning. We are on the park calendar and permits and payments will be processed in due course. Repeat formula from prior years and provide bike parking not within the adjacent landscape areas.
- 6) Mountain Bike Repair/Pump Stations – REI Grant Research. Currently one located on the Back Bay trail. Jacques will continue to research.
- 7) Calendar of OC Parks Commission Meeting Dates and Trails Subcommittee Dates:
 - a. Refer to OC Parks Website
 - b. Meets @ OC Parks HQ – 13042 Old Myford Road, Irvine, CA 92602
- 8) Where is the next bike park?

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New Business:

- 1) NICA Lake Perris – February 24. No current volunteers. Get back to Steve Larson.
- 2) Trails and Greenways Conference – April 23-25th
 - a. Collaboration with TrailBoss to cover how the tools are being used.
 - b. Location: Alpine, CA. Price is \$350 for non-profits to attend per individual. SHARE to compensate attendance fee for (2) and (1) hotel room.
- 3) Rwanda 50-Mile Ride Aid Station – April 27. Confirmed. Ample volunteers available.
- 4) SHARE Business Cards available.
- 5) IMBA attempting to build a California Specific Coalition of affiliated organizations, but not necessarily IMBA membership.

Roundtable:

Steve Larson – New 3rd District Board of Supervisors to be elected in a special election. More of what the Board covers in the meeting can be done via paper and “consent” items that would allow for greater engagement with the members.

March 11 meeting at Left Coast. Board Meeting at 6:00pm. Advertise as membership meeting at 7:00pm. Dan to outreach to Left Coast event coordinator. Facebook RSVP prior to Friday before to confirm attendance.

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SHARE Mountain Bike Club

January 2019

Election Results

Candidate	Position	Term	Votes	% Vote	% overall membership (180 active members)
Paul Miller	Vice President	2019/2020	34	100%	19%
Write-in candidate	Vice President	2019/2020	0	0%	0%
Brad Larkins	Treasurer	2019/2020	34	100%	19%
Write-in candidate	Treasurer	2019/2020	0	0%	0%

Election open between February 3, 2019 to February 10, 2019.

Ballots sent to all active members via SurveyMonkey.

Discrepancy in votes is due to incomplete ballots being submitted.

34 SHARE members or 19% of active members voted.

2019 had increase in percentage voters from 14% to 19%.



Bank Account (BofA)

Date	Expense	Deposit	Balance	Note
2/10/2019			\$ 3,462.28	December balance was \$7138.54
2/4/2019	\$ 242.00			Storage Expense - MV RV Storage
2/4/2019	\$ 272.55			Internet - GoDaddy.com - Share.com and others for 5 years
1/25/2019	\$ 96.51			Office Expense - Vista Print - "JOIN" business cards
Totals	\$ 611.06	\$ -	\$ 3,462.28	

Bank Account (BofA Savings)

Date	Expense	Deposit	Balance	Note
2/10/2019			\$ 11,571.11	Balance
1/16/2019		\$ 0.31		Income - Interest
Totals	\$ -	\$ 0.31	\$ 11,571.42	

Bank Account (PayPal)

Date	Expense	Deposit	Balance	Note
1/13/2019		\$ 15.00	\$ 423.85	Donation Fee - Blaine Gribble
1/14/2019		\$ 400.00		Donation - American Giving Online
1/14/2019	\$ 0.63			Donation Fee - Blaine Gribble
Totals	\$ 0.63	\$ 415.00	\$ 423.85	

Totals	Expense	Deposit	Balance
BofA Checking	\$ 611.06	\$ -	\$ 3,462.28
BofA Savings	\$ -	\$ 0.31	\$ 11,571.42
Paypal	\$ 0.63	\$ 415.00	\$ 423.85
Totals	\$ 611.69	\$ 415.31	\$ 15,457.55

Net Profit/(Loss) for Period	\$ (196.38)
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Upcoming Significant Revenue	
None	\$ -
	\$ -

Upcoming Significant Expenses	
Poker Ride Upfront Expenses	\$ 1,000.00
	\$ 1,000.00

Summary

Unrestricted Funds	N/A	\$ 14,457.55
Restricted funds	\$ -	\$ -

Key Financial Points

- SHARE remains financially strong with \$15,457.55 in accounts.
- Decreased TW expenses in January due to limited events due to rainy conditions.
- Dip in available cash expected over the next 3 month due to upfront Poker Ride Event Expenses.

SHARE Mountain Bike Club

Draft 2019 Annual Budget

Account	Sub Account	Category	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Income															
Income	Donation Income	Programs	\$ 414	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 2,000	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 2,914
Income	Event Income	Mgmt & Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800
Income	Grant Income	Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Income	Membership Income	Programs	\$ -	\$ 1,750	\$ -	\$ -	\$ 1,750	\$ -	\$ -	\$ 1,750	\$ -	\$ -	\$ 1,750	\$ -	\$ 7,000
Income	Merchandise Income	Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Income	Interest Income	Mgmt & Admin	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4
Total Income			\$ 415	\$ 1,800	\$ 50	\$ 50	\$ 1,800	\$ 50	\$ 5,800	\$ 1,800	\$ 50	\$ 50	\$ 1,800	\$ 50	\$ 13,718
Expenses															
Auto & Transport	Gas & Fuel	Mgmt & Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Auto & Transport	Trailer Maintenance	Mgmt & Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
Auto & Transport	Trailer Parking	Mgmt & Admin	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 242	\$ 2,904
Business Services	Advertising	Fundraising	\$ 97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97
Business Services	Internet Services	Fundraising	\$ 273	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273
Business Services	Merchandise	Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Business Services	Office Supplies	Fundraising	\$ -	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 275
Fees and Charges	Bank Fees	Mgmt & Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fees and Charges	Chapter Fees	Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500
Fees and Charges	Donation Fees	Fundraising	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1
Program Expenses	Bell Program	Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Expenses	Poker Ride	Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250
Program Expenses	TAKMB	Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364	\$ -	\$ -	\$ 364
Program Expenses	Tools	Programs	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155	\$ -	\$ -	\$ 305
Program Expenses	Trail Boss	Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Expenses	Trail Work	Programs	\$ -	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 6,600
Travel	Conference Expense	Mgmt & Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expense			\$ 612	\$ 867	\$ 867	\$ 1,017	\$ 867	\$ 1,017	\$ 3,117	\$ 867	\$ 867	\$ 1,386	\$ 867	\$ 1,367	\$ 13,718
Profit/Loss			\$ (197)	\$ 933	\$ (817)	\$ (967)	\$ 933	\$ (967)	\$ 2,683	\$ 933	\$ (817)	\$ (1,336)	\$ 933	\$ (1,317)	\$ 0